



MINISTRY OF HUMAN RESOURCE



PERKESO

# MYFutureJobs Walk In Interviews

**JOHOR BAHRU**



6-8 Mei 2026 (Rabu-Khamis) 10.00 am - 4.00 pm



HOMEPRO MALAYSIA,  
LOT NO. BF-10, BASEMENT FLOOR,  
PARADIGM MALL, JOHOR BAHRU

For more information, please visit

[www.myfuturejobs.gov.my/careerfair](http://www.myfuturejobs.gov.my/careerfair)



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PARTICIPATING EMPLOYERS



## HOME PRODUCT CENTER (M) SDN BHD

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PARTICIPATING EMPLOYERS

Jawatan	Kelayakan	Skop Kerja
Shop Owner	SPM dan setaraf	<ul style="list-style-type: none"><li>• Mencapai sasaran jualan</li><li>• Mengurus paparan &amp; harga produk</li><li>• Memastikan tahap stok optimum</li><li>• Mengurus dan menyelia staf</li><li>• Menjaga kualiti produk</li><li>• Melaporkan prestasi jualan</li></ul>
Sales Assistant	SPM dan setaraf	<ul style="list-style-type: none"><li>• Mencapai sasaran jualan</li><li>• Melayan pelanggan &amp; mencadangkan produk</li><li>• Mengurus stok &amp; paparan produk</li><li>• Proses jualan &amp; penghantaran</li><li>• Menjaga kualiti &amp; kemas kini harga</li></ul>

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Jawatan	Kelayakan	Skop Kerja
Cashier	SPM dan setaraf	<ul style="list-style-type: none"><li>Mengurus proses transaksi &amp; pembayaran</li><li>Melayan pelanggan &amp; menjawab pertanyaan</li><li>Mengurus wang tunai &amp; imbalan kaunter</li><li>Menyokong operasi &amp; kekemasan kaunter</li></ul>
Back Office Assistant	SPM dan setaraf	<ul style="list-style-type: none"><li>Mengurus &amp; menyusun stok di Back Stock</li><li>Mengawal pengeluaran &amp; agihan barang</li><li>Menyedia penghantaran ke jualan &amp; pelanggan</li><li>Mengurus barang rosak / clearance</li><li>Menyelenggara peralatan &amp; kawasan kerja</li></ul>

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Jawatan	Kelayakan	Skop Kerja
Customer Service	SPM dan setaraf	<ul style="list-style-type: none"><li>• Mengawal invois &amp; dokumen jualan</li><li>• Mengurus pemulangan, pertukaran &amp; pembaikan</li><li>• Menyelaras promosi produk</li><li>• Memantau servis pelanggan &amp; operasi harian</li><li>• Mengurus kad kredit &amp; dokumen pelanggan</li></ul>
Good Receiving	SPM dan setaraf	<ul style="list-style-type: none"><li>• Menerima &amp; merekod stok (vendor/DC/transfer)</li><li>• Mengurus pemindahan, pemulangan &amp; pembaikan stok</li><li>• Mengasing &amp; menyediakan barang untuk penghantaran</li><li>• Mencetak &amp; mengawal barcode/sticker</li><li>• Mengurus dokumen &amp; laporan operasi</li></ul>

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Penyedia Perkhidmatan Pekerjaan Negara Anda

